



JOB ANNOUNCEMENT

POSITION: **Health & Human Services Director**

LOCATION: Stanly County
1000 North First St
Albemarle, NC 28001

SALARY: DOQ

JOB SPECIFICATIONS: The Health and Human Services Director serves as administrative head of the County's consolidated human services department which consists of the divisions of public health and social services. The position reports directly to the County Manager with advice and consent from the consolidated Human Services Board. Oversight includes two human service divisions (public health and social services) of more than 130 full-time employees and a budget of more than \$14.6 million.

Responsible for administration of all public health related programs, including general health, home health, dental health, health education, maternal health, child health, immunizations, women's/infants and children (WIC) program, communicable disease control, HIV/AIDS control, animal control, and environmental health. Prepares public health division budget and negotiates contracts with professional service providers; screens applicants and supervises hiring of the public health division employees.

Responsibilities also include general administrative oversight of the division of social services, including personnel matters and budgetary direction. Additional duties will include providing strategic direction to ensure the division of public health and social services collaborate to identify operational efficiencies, multi-disciplinary service provision and integration, and enhanced client outcomes.

REQUIREMENTS: A master's degree in Public Health Administration and at least one year of employment experience in health programs or health services; or a master's degree in a public health discipline other than Public Health Administration and at least three years of employment experience in health programs or health services; or a master's degree in public administration and at least two years' experience in health programs or health services; or a master's degree in a field related to public health and at least three years of experience in health programs or health services; or a bachelor's degree in public health administration or public administration and at least three years' experience in health programs or health services.

RECRUITMENT PERIOD: **November 7, 2017 to December 1, 2017**

APPLICATION PROCESS: All applicants must submit a complete State of North Carolina Application (PD-107) and resume to Stanly County HR 1000 North First Street, Suite 10A, Albemarle, NC 28001. State applications are available on the Stanly County website, State of North Carolina website and the NC Works Career Center, 994 N First Street, Albemarle, NC 28001. (704)982-2183.

Stanly County is an Equal Opportunity Employer

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www.stanlycountync.gov

Human Resources

1000 N. First Street, Suite 10A, Albemarle, NC 28001